

**Request for Broker View ECF Reporting (the “Service”)**

**NAME OF ORGANISATION:** \_\_\_\_\_ (THE “ORGANISATION”)

By completing and signing this form, the Organisation agrees to receive the Service (and the reports/data extracts provided pursuant to the Service (the “Reports”)) subject to the terms and conditions printed overleaf.

Please complete all relevant questions as any information missed will have to be queried.  
Please only complete one form per CLASS Account Code or IMR Account ID.

**1. Please fill in your information below:**

<b>Name</b>	
<b>E-mail Address</b>	

**2. Please supply your CLASS or IMR login details (Please note without a CLASS or IMR login we will be unable to supply you with access to the ECF Report Service, any submissions without this information will be rejected back for completion).**

<b>CLASS Account Code or IMR Account ID</b>	
<b>CLASS User ID or IMR User Name</b>	

**3. Please indicate which services you require:**

**Company Market:**

ECF NUMBER	REPORT DESCRIPTION	FREQUENCY	TICKBOX
ECF001	DL5106 - IUA Volumes Split by Carrier - 01344	Monthly	<input type="checkbox"/>
ECF001	DL5107 - IUA Transaction Details for Brokers - 01345	Monthly	<input type="checkbox"/>
ECF004	DL5113 - Incomplete Transactions for Company Brokers - 01356	Weekly	<input type="checkbox"/>
ECF005	DL5121 - ILU ECF Transaction Cycle Times – Broker Averages - 01308	Monthly	<input type="checkbox"/>
ECF005	DL5122 - LIRMA ECF Transaction Cycle Times – Broker Averages - 01309	Monthly	<input type="checkbox"/>
ECF005	DL5124 - ILU ECF Transaction Cycle Times – Broker Details - 01311	Monthly	<input type="checkbox"/>
ECF005	DL5125 - LIRMA ECF Transaction Cycle Times – Broker Details - 01312	Monthly	<input type="checkbox"/>

**Lloyd's Market:**

ECF NUMBER	REPORT NUMBER	FREQUENCY	TICKBOX
ECF002	DL5108 - Lloyd's ECF and Non ECF Volumes Split by Carrier - 01366	Monthly	<input type="checkbox"/>
ECF003	DL5111 - Lloyd's Non ECF Transaction Details for Brokers - 01370	Monthly	<input type="checkbox"/>
ECF004	DL5112 - Incomplete Transactions for Lloyd's Brokers - 01355	Weekly	<input type="checkbox"/>
ECF005	DL5120 - Lloyd's ECF Transaction Cycle Times – Broker Averages - 01307	Monthly	<input type="checkbox"/>
ECF005	DL5123 - Lloyd's ECF Transaction Cycle Times – Broker Details - 01310	Monthly	<input type="checkbox"/>

Signed By (Full Name): For and on behalf of the Organisation	
Signature:	
Position	
Date	

Please return to:  
Business Intelligence Services, Xchanging, Walter Burke Way, Chatham Maritime, Chatham, Kent, ME4 4RQ  
or e-mail [business.intelligence@xchanging.com](mailto:business.intelligence@xchanging.com)

## TERMS AND CONDITIONS (the “Terms”)

- 1. *These Terms form the basis on which either Ins-sure Services Limited or LPSO Limited or LPC Limited (as appropriate) (for the purposes of these Terms, together “Xchanging”) will provide the Service to the Organisation.***
- 2. Xchanging will provide the Service to the Organisation from the date hereof until either:**
  - a. the Organisation or Xchanging gives to the other one month’s notice of its desire to end the Service; or**
  - b. the Organisation or Xchanging breaches the terms hereof.**
- 3. *The Reports will be issued in line with the service availability schedule detailed in the fact sheet for the Service.***
4. The Organisation agrees that the Reports are provided ‘as is’. Xchanging makes no representations or warranties of any kind express or implied, including, but not limited to, warranties of accuracy of any information or data contained in the Reports, satisfactory quality, or fitness of use for a particular purpose and all such representations, warranties or promises are hereby excluded to the fullest extent permissible by law.
5. The Organisation acknowledges that the Reports and the data within the Reports are provided for internal use within the Organisation and any wholly owned subsidiary or parent thereof and Xchanging hereby grants the Organisation a non-exclusive, non-transferable licence for these purposes. The Organisation may not, without the prior written permission of Xchanging, provide the Reports or data within the Reports, either in whole or in part, to any third party by any means (including electronic transmission and/or hyperlinks). The sale of Reports or the data within the Reports is strictly prohibited.
6. Except as otherwise stated, under no circumstances shall Xchanging be liable to the Organisation for any loss of profit (whether direct or indirect) or for any other direct, indirect, special, exemplary, incidental or consequential damages (including, without limitation, any loss of data, goodwill, business or revenue, or any damage to any information technology) arising out of or in connection with the Service or Reports, the data within the Reports or otherwise.
7. Save for death or injury caused by Xchanging’s negligence where there shall be no limit on liability, Xchanging’s aggregate liability for any claims, losses, or damages arising out of any breach in contract or tort (including negligence) statute or otherwise herein shall in no circumstances exceed the service charge paid for the Service by the Organisation to Xchanging hereunder.
8. The Organisation agrees that the exclusions and limitations of liability in these Terms are reasonable having regard to the circumstances which are or ought reasonably to be known to or in the contemplation of the Organisation at the date hereof.
9. No party may enforce the Terms herein save for the Organisation or Xchanging.
10. These Terms shall supersede any previous licence or terms pertaining to the provision of the Service and the Reports.
11. These Terms shall be governed by and construed in accordance with the laws of England and the parties hereby submit to the exclusive jurisdiction of the English courts.